



## After School Child Care

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### Registration Instructions

1. Please read Parent Handbook carefully and keep handy for reference. All policies will be adhered to. *Updated April 2017*
2. Complete Registration Contract
3. Complete Emergency Information sheet (one per family)
4. Enclose payment for:
  - a. **NONREFUNDABLE** Annual Registration Fee per Family
  - b. **NONREFUNDABLE** June Tuition Deposit or **NONREFUNDABLE** Drop- in Deposit.  
*Refer to rate schedule in packet*
6. Submit required medical. We require medicals upon initial registration and in grades K, 2, 4 & 6. Use enclosed medical or a copy of school medical form.
7. Complete Pre-Attendance Information Survey.

**Please do not submit until All items are complete. We will not hold incomplete registrations. All registration due by July 31, 2017 to guarantee a spot.**

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NYS Registered